

# CITY COUNCIL REPORT



Meeting Date: April 29, 2014  
General Plan Element: ***Public Services and Facilities***  
General Plan Goal: ***Provide city service facilities to meet the needs of the community***

## **ACTION**

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**Contract Modification to On-Call Engineering Service Contract for Water and Sewer projects.**  
Adopt Resolution 9699 authorizing On-Call Engineering Contract Modification 2010-086-COS-A3 with GHD, Inc. to increase the maximum amount per term to \$800,000 for the Water and Sewer On-Call Engineering Contract.

## **BACKGROUND**

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The purpose of this action is to authorize an increase in the contract amount allowed per annual term under the terms of the City's currently active Water and Sewer On-Call Engineering services contract with GHD, Inc.

Since approval of the initial Water and Sewer On-Call Engineering services contract in June of 2010, GHD, Inc. has provided timely, high quality studies, and designs for the City on a number of projects. These have included the design of the Large Water Meter and Water Line replacements, 2011 SW Scottsdale Water Line upgrades, and the Chaparral Water Treatment Plant ACH pilot program.

The increase in the annual amount, from \$500,000 to \$800,000, allowed under this contract is being requested in order to complete projects currently underway and allow for required additional services for urgent new projects.

## **ANALYSIS & ASSESSMENT**

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### **Community Involvement**

City Staff will continue to use the same community involvement and notification procedures for work orders issued under these contracts that are used when projects are designed using other procurement methods in order to meet the needs of residents and businesses throughout the project areas.

### **Significant Issues to be Addressed**

The increase in the annual aggregate limit from \$500,000 to \$800,000 is consistent with anticipated requirements that would be suitable for execution using this contract over the current term of this contract. Projects that are to be completed utilizing the additional contract amount include:

- Hayden/Thunderbird Water Line Replacements
- Chaparral Water Treatment Plant Rapid Drain improvements
- Chaparral Water Treatment Plant Intake Structure improvements
- North East Pump Back Station Improvements
- Eagle Feather Sewer Line replacement

### **RESOURCE IMPACTS**

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#### **Available funding**

Authorization of this contract modification does not encumber any funds. Funds will be encumbered with the award of Contract Adjustments for the additional work identified.

In-house engineering staff does not currently have the technical expertise to design the type of water and sewer system improvements contemplated for this contract.

#### **Staffing, Workload Impact**

Existing Capital Project Management staff resources are available to provide design and construction contract administration, construction management and inspection services for these projects. The contract administrator responsible for administration of these on-call engineering contracts is Annette Grove, Public Works Project Coordinator, Capital Projects Management, Public Works Division.

#### **Future Budget Implications**

Combined design cost for all projects will not exceed \$800,000 annually. There is no additional operating budget required as a result of this contract.

### **OPTIONS & STAFF RECOMMENDATION**

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#### **Recommended Approach**

Adopt Resolution 9699 authorizing On-Call Engineering Contract Modification 2010-086-COS-A3 with GHD, Inc. to increase the maximum amount per term to \$800,000 for the Water and Sewer On-Call Engineering Contract.

#### **Proposed Next Steps:**

GHD, Inc. will continue work to complete design of any work orders issued during the current year of the contract. Following approval of the On-Call Contract modification, the next individual projects identified for execution will be awarded under the terms of the modification, to include the most current cost estimates and cost limits.

**RESPONSIBLE DEPARTMENT(S)**

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Public Works Division, Capital Project Management

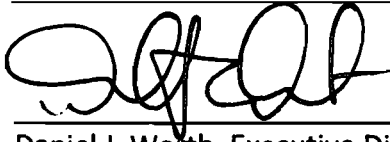
**STAFF CONTACTS (S)**

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Annette Grove, Public Works Project Coordinator, [agrove@scottsdaleaz.gov](mailto:agrove@scottsdaleaz.gov)

**APPROVED BY**

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Daniel J. Worth, Executive Director, Public Works

(480) 312-5555, [dworth@scottsdaleaz.gov](mailto:dworth@scottsdaleaz.gov)

4-15-14

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Date

**ATTACHMENTS**

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1. Resolution 9699
2. Contract 2010-086-COS-A3

RESOLUTION NO. 9699

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, APPROVING ON-CALL ENGINEERING SERVICES CONTRACT MODIFICATION NO. 2010-086-COS-A3 WITH GHD, INC. TO INCREASE THE ANNUAL CONTRACT TERM AMOUNT FOR WATER RESOURCES ON-CALL ENGINEERING SERVICES.

The City and GHD, Inc. have previously entered into On-Call Engineering Services Contract Modification No. 2010-086-COS-A2, for Water and Sewer On-Call Engineering Services; and

The City now desires to increase the maximum annual amount per term for the On-Call Engineering Services Contract for water and sewer services.

BE IT RESOLVED by the Council of the City of Scottsdale as follows:

Section 1. The Mayor of the City of Scottsdale is authorized and directed to execute On-Call Engineering Services Contract Modification No. 2010-086-COS-A3 with GHD, Inc.

PASSED AND ADOPTED by the Council of the City of Scottsdale this 29<sup>th</sup> day of April, 2014.


ATTEST:

CITY OF SCOTTSDALE, an  
Arizona Municipal Corporation

By: \_\_\_\_\_  
Carolyn Jagger, City Clerk

By: \_\_\_\_\_  
W.J. "Jim" Lane, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Bruce Washburn, City Attorney  
By: Clifford J. Frey  
Senior Assistant City Attorney

**ATTACHMENT 1**

**CITY OF SCOTTSDALE  
MODIFICATION TO ON-CALL ENGINEERING SERVICES**

THIS CONTRACT MODIFICATION made and entered into this 29th day of April, 2014, between the City of Scottsdale, an Arizona Municipal Corporation, "The City," and GHD, Inc., a California Corporation, "The Engineer", amending the Contract dated June 8, 2010, between the City and the Engineer.

**RECITALS:**

The Mayor of the City of Scottsdale is authorized and empowered by provisions of the City Charter to execute Contracts and Contract Modifications; and

The City desires to increase the maximum annual contract amount to \$800,000, for all task orders in each year of Contract No. 2010-086-COS for water and sewer engineering services, in accordance with the terms of the original contract; and

The City and the Engineer mutually agree to extend and modify the Contract.

IN CONSIDERATION of the mutual promises and obligations of the Contract, the parties agree as follows:

**1.0 MODIFICATIONS:**

- 2.1 Article 2.1, *FEE SCHEDULE*, is AMENDED to read as follows:  
Contract amounts for the subsequent contract terms will be \$800,000 or may be adjusted based on availability of funds and/or program needs.

**OTHER CONTRACT PROVISIONS:**

All provisions of the original Contract not modified above shall remain in full force and effect as previously stated.

END OF CONTRACT - signatures on next page.

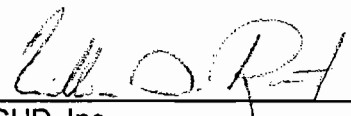
**ATTACHMENT 2**

THE CITY OF SCOTTSDALE, by its Mayor and City Clerk have subscribed their names this 29th day of April, 2014.

AUTHORIZATION

CITY OF SCOTTSDALE

CONTRACTOR:

By:   
GHD, Inc.

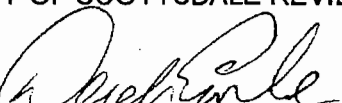
By: \_\_\_\_\_  
W.J. "Jim" Lane, Mayor

RECOMMENDED:

By:   
Annette Grove, City Contract Administrator

CITY OF SCOTTSDALE REVIEW:

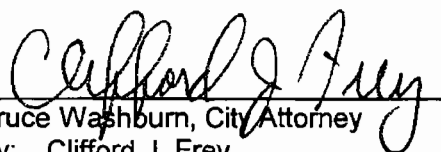
ATTEST:

By:   
Derek Earle, City Engineer,  
Public Works

By: \_\_\_\_\_  
Carolyn Jagger, City Clerk

By:   
Katherine Callaway, Risk Management Director

APPROVED AS TO FORM:

  
Bruce Washburn, City Attorney  
By: Clifford J. Frey  
Senior Assistant City Attorney